



Position Title: Golf Superintendent
Department: Golf
Reports To: General Manager
Status: Full-time Year-Round, Salaried (Exempt)
Working Hours: Varied hours/shifts, fluctuates with time of season, weekends, and holidays typical.

Position Summary: Oversee and maintain the operation of two 18-hole golf courses. Manage and implement turfgrass science and grounds work that positively influences the playing areas and landscapes.

Wisp Resort is a four-season ski, golf, and recreational destination resort. Because of the nature of the resort business, employees may be asked to perform a range of duties outside of their primary job description as the calendar, weather, operations schedule, and business levels require.

Essential Duties & Responsibilities:

- Supervise the maintenance and any remodeling of the golf courses.
- Supervise the repair of golf maintenance equipment and golf carts.
- Render professional advice, opinions, and services to management as related to the golf courses and any long-range planning ideas and concepts.
- Coordinates operations with the Director of Golf and communicates and coordinates with any relevant golf members.
- Perform maintenance of the golf properties including the golf courses, equipment, clubhouse grounds, as well as surrounding landscapes, open spaces, and wooded areas.
- Assist in preparing the annual budgets for the maintenance and capital improvements of the golf course properties.
- Interview, hire, train, and schedule golf course staff for the purpose of maintaining the course properties.
- Plan all maintenance and project work that applies agronomic and scheduling expertise to achieve the agreed-upon maintenance standards and goals.
- Schedule and assign the staff and equipment to accomplish the daily and seasonal work. Regularly inspect the golf courses and related areas to evaluate how well the standards are being achieved and as needed change the program to make improvements.
- Acquires equipment and purchases necessary supplies to maintain the golf course properties.
- Maintain an inventory of equipment and supplies that keeps what is needed on-hand and exercises cost control to operate within budget.
- Keep accurate records for payroll, weather, repairs and maintenance, pesticide applications, and fertilizers.

Qualifications:

Successful execution of this job requires an individual to satisfactorily perform each essential duty. The requirements listed below are representative of the knowledge, skill, and/or ability required.

- Maintain the ability to prioritize a variety of tasks under often strict time requirements.
- Exhibit knowledge of agronomy and turf grass management practices, a working knowledge of the golf facilities, construction principles, and a knowledge of the game of golf.
- Exhibit a high degree of administrative abilities, especially problem solving and decision making, and demonstrate a commitment to safety and environmental standards.
- Exhibit an ongoing willingness and desire to learn new systems as needed.
- Work well independently, as a team member, and with all departments.
- Exhibit a willingness to accept change as an inevitable part of a dynamic business and understand responsibilities and requirements evolve.

Education and/or Experience:

- High School diploma or equivalent.
- College or technical schooling in agronomy helpful.
- Supervisory experience and golf course experience preferred.

Language Skills:

- Basic English.
- Strong communication and interpersonal skills.



Analytical Skills:

- Good math skills are a must.
- Knowledge and use of various software including Microsoft Office (Word & Excel), ADP Payroll, and NetSuite.

Certificates, Licenses, Registrations:

- Driver's License, unrestricted, with insurable driving record
- MD Fertilizer License
- MD Pesticide License
- GCSAA Local Chapter

Physical Demands:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Lifting and moving heavy objects, pushing, pulling, bending, kneeling.
- Manual dexterity, auditory and visual demands.

Work Environment/Conditions:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- Work performed primarily outdoors and in varied weather conditions.
- Year-round resort atmosphere with many, varied aspects.
- Mentally demanding and stressful at times, particularly during peak season time periods.

Position Acceptance Signatures:

Date

Date

Employee Name (please print)

Manager Name (please print)

Employee Signature

Manager Signature

Our Mission:

To create a friendly, relaxing, and enjoyable experience for every guest – at every level. Working together to consistently provide the highest customer satisfaction for our guests and each other, we will build loyal, long-term relationships that set us apart from all others.

Disclaimer:

The information listed in this Job Description may only be a summary of the work involved and could change depending on the future direction of the company. The right of final decision is with the management of the company and the company is eligible to reject any applicant without disclosing the reason.

Note:

The signed original copy of this Job Description is to be given to the Human Resources Office for retention in the employee's personnel file.