**JOB POSTING**

# **Position Title:** Assistant Golf Course Superintendent

**Date of Notice: 6/23/2023**

**Job Location: Whiskey Creek Golf Club**

**Start Date: ASAP**

**Reports to: Drew Matera, Superintendent**

**Send Applications to: tgoodenow@kempersports.com**

**Property Description:**

Whiskey Creek Golf Club is an 18-hole golf course located near Frederick, MD.  We are a fully public facility that caters to the Washington DC and Baltimore metro markets.  The course has a great reputation in the area and is often listed as one of the premier public courses in the state of Maryland.  We are looking for service-oriented individuals to join our team.

Whiskey Creek opened in 2001 and was designed by Ernie Els – 4-time major champion. Whiskey Creek offers our guests an enjoyable layout with great elevation changes and amazing views of the surrounding mountains. Equipped with a new renovated driving range tee, chipping area, 5 sets of tees and a full-service dining facility, Whiskey Creek has everything necessary to cater to avid golfers as well as those who may be new to the game. We offer a first-class experience to all of our guests from the time they arrive until the time they leave the property and are the price leader in the market. Whiskey Creek is an amazing place to play and offers a great work environment for anyone looking to join our team.

**Position Summary:**

As the Assistant Superintendent at Whiskey Creek you will be involved in all facets of maintaining both golf courses, the grounds and equipment. You will assist the course Superintendent with managing the crew, fertilizer and pesticide applications, and daily planning among other responsibilities.

**Essential Duties and Responsibilities:**

* Assisting in the development of the annual maintenance budget and operating plan.
* Planning and implementing staffing schedules to ensure quality standards achieved with fiscal responsibility.
* Supervising and performing various maintenance duties to maintain golf course in proper playing condition according to Company standards.
* Supervising development and maintenance of drainage, irrigation, pumping and water reservoir systems.
* Supervising all planting, fertilizing and care of turf, plants, shrubs, and trees on the golf course and grounds.
* Supervising course construction projects.
* Supervising equipment maintenance and repair operations. Establish and implement a cleaning and preventative maintenance program for appropriate equipment, tools, vehicles, etc.
* Managing quality and cleanliness standards including, but not limited to, employee hygiene and uniforms, equipment repair areas, equipment storage areas, chemical and fertilizer storage areas, receiving areas, washing areas, break areas, restrooms, etc.
* Monitoring the purchase order and receiving program to maintain proper inventories of supplies and ensure proper quantity and price on all purchases.
* Ensuring compliance with all applicable state and federal laws, OSHA rules and regulations, relating to chemical and fertilizer storage and disposal, employee safety, public safety, etc.
* Managing employment activities for applicable staff members, including but not limited to, personnel recruitment and selection, performance evaluations, training, compensation, discipline and termination.
* Maintaining accurate records pertaining to department activities including, but not limited to, labor schedules, course maintenance, construction activities, equipment repair, safety meetings and activities, fertilizer and chemical applications and pest control practices. Assure the efficient and timely submission of all required operational and financial reports.
* Maintaining knowledge of current and projected industry developments through continuous attention to industry periodicals and participation in relevant trade organizations and education.
* Performing other duties as appropriate.

**Qualifications:**

* High school education required; college degree preferred.
* 1 to 3 years golf course maintenance, supervisory and/or management experience.
* Demonstrated experience and capability in the areas of budget development, fiscal management, strategic planning, staff management.
* Demonstrated quality written, verbal, and interpersonal communication skills.
* Ability to analyze and solve problems; efficiently handle multiple duties under pressure with minimal supervision; work flexible hours as required including nights/weekends.
* Positive attitude, professional manner and appearance in all situations.

**Supervises:**

Maintenance Foreman, Spray Tech, Irrigation Specialist, Equipment Operators

**Classification:**

Full-Time, Salaried

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